



CENTRAL UNIVERSITY OF KARNATAKA

# Central University of Karnataka

## Cadre Recruitment Rules Non-Teaching Staff -2018

As approved by

Department of Higher Education, Ministry of Human  
Resource Development, Government of India, New Delhi  
vide letter F.No.57-3/2016-CU-III dated:9<sup>th</sup> August, 2018.



F.No.57-3/2016-CU-III  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
\*\*\*\*\*

New Delhi, the 9<sup>th</sup> August, 2018

To

The Registrar,  
Central University of Karnataka,  
Kadaganchi, Aland Road,  
Gulbarga,  
Dist. - 585 311  
Karnataka.

**Subject:- Cadre Recruitment Rules of non-teaching of Central University of Karnataka.**

Sir,

Please refer your letter CUK/ADMN-II/F-927/2018-19/204 dated 5.7.2018, on the above mentioned subject.

2. The University may adopt the Cadre Recruitment Rules with the following amendments:-

- (i) Under Clause 11, the sentence "Notwithstanding this, the upper age limit for appointment will be as prescribed by the Executive Council or the orders/guidelines issued by the Government of India/University Grants Commission from time to time" may be replaced with "Notwithstanding this, the upper age limit for appointment will be prescribed by the Executive Council in consonance with the orders/guidelines issued by the Government of India/University Grants Commission from time to time".
- (ii) New UGC Regulations on "Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018" has come into force w.e.f. 2018. Therefore, University is advised to reframe the qualification, experience, selection committee etc. in respect of University Librarian, Deputy Librarian, Assistant Librarian as per new Regulations.

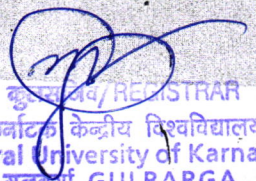
Yours faithfully,



(C.P. Ratnakaran)

Under Secretary to the Government of India

Copy to the Vice Chancellor, Central University of Karnataka, Gulbarga.

  
कुलसचिव/REGISTRAR  
कर्नाटक केन्द्रीय विश्वविद्यालय  
Central University of Karnataka  
गुलबर्गा GULBARGA.



# CENTRAL UNIVERSITY OF KARNATAKA

## CADRE RECRUITMENT RULES (NON-TEACHING STAFF), 2018

In exercise of the powers conferred by Statute 12(2) of the Statutes in the Second Schedule to the Central Universities Act, 2009 (25 of 2009), the Executive Council of the Central University of Karnataka hereby makes the following rules for regulating method of recruitment and promotion to non-teaching posts (including Library posts) in the University:

### 1. Short title and commencement:

- (i) These rules may be called the Central University of Karnataka Cadre Recruitment Rules (Non-Teaching Staff), 2018
- (ii) These rules will come into force on the date of their notification.

### 2. Definitions:

In these rules, unless the context otherwise requires, -

- (i) "Act" means the Central Universities Act, 2009.
- (ii) "Departmental Candidate" means the employee working on regular basis in the Central University of Karnataka, but does not include employee working on *ad hoc*, daily wages or contract basis.
- (iii) "Executive Council" means the Executive Council of the Central University of Karnataka.
- (iv) "Government" means the Central Government/Government of India.
- (v) "Non-Teaching Employee" means an employee of the University including non-vacation academic staff other than University teachers and such other employees as defined otherwise.
- (vi) "On Probation" with relation to a person, means a person appointed to any post on probation as specified in these rules.
- (vii) "Regular Service" means service rendered by an employee in the Cadre on regular basis other than the service on contract/daily wages/*ad hoc* basis.
- (viii) "Selection Committee" means a composition of members of Selection Committee, including Departmental Promotion Committee as specified in these rules.



- (ix) "Statutes", "Ordinances" and "Regulations" means, respectively, the Statutes, Ordinances and Regulations of the University made under the Central Universities Act, 2009, for the time being in force and as amended from time to time.

- (x) "University" means the Central University of Karnataka, established under the Central Universities Act, 2009.

### **3. Schedule**

The number of posts, their classification, scales of pay, details of qualifications, experience, age limit, *etc.* for various posts and any other information relevant to the posts are in these rules.

### **4. Method of Recruitment:**

The following shall be the methods of recruitment to various posts existing in the Central University of Karnataka in accordance with these rules: -

- (i) Direct Recruitment
- (ii) Promotion
- (iii) Deputation/absorption
- (iv) Appointment on temporary/tenure/contract basis
- (v) Re-employment of persons who have retired from service

### **5. Authorized sanctioned strength of posts under various cadres:**

- (i) The authorized sanctioned strength of the posts under each of the cadres on the date of notification shall be as specified in these rules.
- (ii) After notification of these rules, the authorized sanctioned strength of post under various cadres shall be such as may be from time to time determined by the University Grants Commission, and notified accordingly, after due approval of the Executive Council of the University.

### **6. Future Maintenance of Cadre/Posts:**

- (i) All the appointments made through the methods of recruitment, mentioned in rule 4 above, in the University after notification of these rules, shall be made only in accordance with the provisions of these rules. The Executive Council may add/delete such other posts and/or Cadre after notification of these rules.
- (ii) The seniority list of employees borne in each cadre/posts specified in these rules shall be maintained by the Registrar of the University and/or other officer authorized for the purpose by the Competent Authority. Notwithstanding anything contained herein, any class or



category of posts and incumbents thereof may be placed in any of the offices or establishments, as the case may be, by general or specific order(s) of the Vice-chancellor or Registrar.

- (iii) The policy of the Government of India with regard to reservation/relaxation/concessions notified from time to time, as applicable for various categories in recruitment/ promotion etc., shall be applicable for all cadres.
- (iv) All appointments in Centres and Projects/Schemes shall be filled as per the directives of the respective sponsoring authority. In case of non-availability of prescribed norms by the sponsoring authority, the rules of the University shall apply.

**7. Initial Constitution:**

- (1) The employees holding the posts on regular basis, before the commencement of these rules, shall be deemed to have been appointed in accordance with the provisions of these rules.
- (2) The regular continuous service of the employees mentioned in sub-rule (1) prior to the initial constitution shall count for the purpose of probation period, qualifying service for promotion, confirmation and new pension scheme in the service.

**8. Method of recruitment, age limit and qualifications:**

- (i) The method of recruitment, age-limit and qualification shall be as specified in these rules.
- (ii) The candidates belonging to SCs/STs/OBCs/PWDs (PHs)/Ex-Servicemen category or any other category shall be given relaxation in age, qualifying standards, experience, etc. as per the directives/policy of the Government of India/University Grants Commission (UGC).
- (iii) Every appointment through direct recruitment/open selection shall invariably be made only after making an open advertisement in leading newspapers/Employment News and placing an advertisement of vacancies at the National Career Service Portal and the University's website.
- (iv) The upper age-limit prescribed for direct recruitment shall be relaxable in accordance with the Government of India directives. The upper age-limit for Group 'C' posts is relaxable for departmental candidate up to 40 years in accordance with the instructions or orders issued by the Central Government.
- (v) The composition of the Selection Committees for appointment to various Group 'A', Group 'B' and 'C' posts (Non-Teaching) is given in Appendix-I, as per the provisions contained in Ordinance No.8 of the Central University of Karnataka Ordinances Governing Academic



and Administrative Matters (2012).

- (vi) The scheme of examination for direct recruitment to various posts is given in Appendices-II to XIV as illustration only. The syllabi prescribed are subject to modification /revision and will be notified at the time of advertisement.
- (vii) There will be no interview for junior level posts in Group 'B' and Group 'C' posts.
- (viii) Promotions to various posts shall be made in accordance with these rules.
- (ix) The composition of the Departmental Promotion Committee for promotion to different categories of posts is given in these rules, in consonance with the provisions contained in Ordinance No.8 of the Central University of Karnataka Ordinances Governing Academic and Administrative Matters (2012). In case of 'selection' posts, the zone of consideration will be as per the Government of India's orders/guidelines, issued from time to time. However, the fitness of the candidates will be determined by the Departmental Promotion Committee. The criteria for determining fitness/suitability of candidates will include consideration of ACRs/APARs.

**9. Date of issue of Advertisement:**

In each case, the date of issue of advertisement will be decided in advance, keeping in view the exigencies and requirements of the job. The minimum time given for submission of applications would be at least one month from the date of issue of the advertisement.

**10. Time Limit for Recruitment Process:**

The University may ensure that the entire recruitment process including and starting from advertisement, conducting written examination or holding of interview may be completed within six months. (Ref: DoPT O.M. No. Misc.14017/15/2015-Estt.(RR) dated 11.01.2016 duly forwarded by UGC to all Central Universities vide letter No.F.74-1/2017 (CU) dated 16<sup>th</sup> October 2017.

Provided that, if in the opinion of the Vice Chancellor, the circumstances so warrant, he may extend the time limit for the recruitment process by a maximum period of six months."

**11. Age Limit:**

The upper age limit to various posts has been prescribed in the appropriate column of these rules. Notwithstanding this, the upper age limit for appointment will be as prescribed by the Executive Council in consonance with the orders/guidelines issued by the Government of India/University Grants Commission from time to time. The crucial date for determining the



age limit shall be the closing date for the receipt of applications.

**12. Constitution of Selection Committees / Departmental Promotion Committees/ Departmental Confirmation Committees**

The Constitution of Selection Committees and Departmental Promotion Committees (DPC) / Departmental Confirmation Committees\* are specified in the Schedule (**Appendix-I**). The Vice Chancellor, at his discretion, may include the Head or any other senior member of the unit concerned, (in the absence of the Head of the Unit) in the Selection Committee / Departmental Promotion Committee at the time of selection / promotion to any post in the University. Any other member / members can also be included in the Selection Committee/Departmental Promotion Committee as per the GoI/UGC guidelines.

(\*Ref: DoPT O.M. No. AB.14017/21/2011-Estt.(RR) dated 10<sup>th</sup> May, 2013)

A person shall be disqualified for sitting as a member of any Selection /Departmental Promotion Committee and Departmental Confirmation Committee and from taking part in any selection / promotion process under these Rules, if he is related to any candidate or there would be any conflict of interest in case of his association with the selection process. For this purpose, the University shall obtain an undertaking to this effect from the member concerned prior to the commencement of the interview.

**13. Relaxation for Departmental Candidates:**

Relaxation of upper age limit for departmental candidates shall be in accordance with the orders issued by the Government of India from time to time.

**14. Holding of Written Test:**

While filling the posts under direct recruitment, the university may hold the written tests for Group "A", "B", and "C" non-teaching posts which shall have to be decided by the competent Authority. The Written Tests may comprise language proficiency in English, General Knowledge, Analytical Ability, University System, Central Universities Act, 2009, Statutes and Ordinances, office Procedures, filing, noting, drafting, basic Govt. of India rules etc., or any other subject or professional test depending upon the job requirements as per the approval of the competent authority.

The criteria to assign appropriate weightage to written test, skill/trade test and Interview wherever applicable will be decided by the competent authority. In case of tests where point system does not exist, those candidates who qualifies such tests namely Stenography, typing, computer awareness, running of any specialised programme/ software as per the prescribed criteria shall be called for Interview. While recommending the candidate(s) for appointment for the post(s), the Selection Committee shall give due weightage of qualification, experience, performance of the candidates in the written test, skill/trade test and Interview wherever applicable. Accordingly, the merit list shall be on the basis of total marks secured in all the test and or interview as applicable as per Govt. of India rules. It should be noted that by getting any call letter for test / Interview shall not entitle any candidate



to be appointed on the post.

The university may also hold the written test and other trade/ professional test at the time of promotion of the employees of the university at its discretion and fix qualifying marks and also holds interviews in addition to the screening of the annual performance appraisal reports for 05 proceeding years. While screening the Annual Performance Appraisal reports, the university may also fix any other stringent criteria for the consideration of the DPC.

**15. Probation:**

In the case of direct recruitment, the appointee will be kept on probation for a period as specified in these rules. The appointing authority may at its discretion extend the period of probation by one year in case of unsatisfactory performance, misconduct or on ground of misbehaviour. If there is no perceivable improvement during the extended period of probation, his/ her services shall be terminated by giving one month's notice or on payment of one month's salary in lieu of the notice period by either party.

**16. Deputation/Absorption:**

- (i) In case the appointment is made on deputation basis, the incumbent may be allowed to continue for a maximum period of five years or till he/she attains the age of superannuation prescribed for that particular cadre, whichever is earlier. The appointment on deputation may be made initially for a period of two years which may be extended on yearly basis up to a maximum period of five years' subject to satisfactory performance, good demeanour and high integrity. The University, however, shall have the right to repatriate the incumbent any time even before the prescribed period if his/her performance, integrity or conduct is found to be unsatisfactory in the opinion of the competent authority at any stage or in the event of the repatriation of the employees against whose vacancy the deputationist employee was working. Ordinarily, no deputationist employee shall be absorbed in any post of the University on completion of the period of his/her deputation. If, it is decided in the interest of the University to absorb any such employee, the Administration of the University may take up the matter with his/her parent organization for concurrence after obtaining the option of the deputationist employee concerned. After obtaining the consent of the parent organisation, the case shall be placed before the Executive Council for a final decision. If he/she is absorbed in the University, he/she will be placed at the bottom of the seniority of that particular grade as per the Government of India orders/guidelines.

**17. Modified Assured Career Progression (MACP):**

The financial upgradation under the MACP Scheme in respect of the Non-Teaching staff of the University shall be allowed as per the orders/guidelines of the Government of India/Ministry of Human Resource Development/University Grants Commission, issued



from time to time.

**18. CAS**

Career Advancement Scheme (CAS), Pay up-gradation as per UGC /DoPT norms updated / amended from time to time shall be applicable with implementation and benefit shall be extended to the concerned employee from the date of eligibility.

**19. Directives of the Government of India/Ministry of Human Resource Development/University Grants Commission:**

The directives, instructions, guidelines, *etc.* received from the Government of India/Ministry of Human Resource Development/University Grants Commission regarding anything contained in these rules shall automatically amend any clause or clauses of these rules.

**20. Residuary matters:**

In regard to the matters not specified or referred to in these rules, the employees holding the posts specified in these rules shall be governed by the Central Universities Act, 2009, Statutes and Ordinances governing academic and administrative matters of Central University of Karnataka, Ministry of Human Resource Development/University Grants Commission's regulations/directives/ guidelines issued from time to time, decisions of the Executive Council of Central University of Karnataka, and any other orders applicable to the non-teaching employees of the University.

**21. Power to relax:**

- (i) Relaxation in Age and Experience etc., may be granted to the candidates belonging to the SC/ST/OBC/PWD or other reserved categories as per the UGC/Govt. of India guidelines. A Certificate to this effect issued from the competent authority should be attached with the prescribed application form. Wherever, relaxation of qualification including percentage of marks is permitted under UGC/Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to the recommendations of the Screening Committee.
- (ii) In addition to above, the relaxation in age shall also be given in respect of the following categories as mentioned against each :-

| S. No | CATEGORIES OF PERSONS                                                                                                                                                                                                              | EXTENT OF AGE RELAXATION                |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 1.    | Employees of Central University of Karnataka                                                                                                                                                                                       | As per GOI rules                        |
| 2.    | Employees of the Central Government/State Government/Central Universities/UGC maintained Deemed Universities / Govt./Govt-aided College/Other Central autonomous bodies / organisations / Institutions/Public Sector Undertakings. | Relaxation as per Govt. of India norms. |



**22. Territorial Jurisdiction:**

In case of any disputes, the territorial jurisdiction for adjudication shall be Kalaburagi (Karnataka) only.

**23. Removal of difficulty:**

If any difficulty arises in the implementation or operation of any of the provision of these rules, the Vice-chancellor may, from time to time, issue with the approval of the Executive Council, such general or specific directions but not inconsistent with the provisions of the Act, Statutes, Ordinances or directives of the Government of India, Ministry of Human Resource Development/University Grants Commission, which appear to be necessary for the purpose of removing such difficulty.

**24. Savings:**

Nothing in these rules shall affect reservations, relaxation in age limit, qualifications and other concessions required to be provided for the SCs, STs, OBCs, PWDs, Ex-servicemen and other special categories of persons in the matter of recruitment and promotion, in accordance with the directives issued by the Government of India in this regard from time to time.

**25. Interpretations:**

Regarding any question relating to interpretation of these rules, the decision of the Executive Council shall be final, unless otherwise specifically included in these rules.

**26. Repeal:**

All existing rules and orders in relation to the matters covered under these rules, shall stand repealed but any action already taken by or in pursuance to such existing rules and orders shall be deemed to have been taken under these rules.

  
कुलसचिव/REGISTRAR  
कर्नाटक केन्द्रीय विश्वविद्यालय  
Central University of Karnataka  
गुलबर्गा GULBARGA.



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 Central University of Karnataka  
 गुलबर्गा GULBARGA.



**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**A. STATUTORY POSTS**

**1. REGISTRAR**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>REGISTRAR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2  | Number of posts                                                                                               | 1 (2018)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3  | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.37400-67000 (Grade Pay Rs.10,000/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6  | Age limit for direct recruits                                                                                 | Below 56 years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Minimum Qualifications:</b></p> <p>i. Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in UGC seven-point scale,</p> <p>ii. At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 08 years of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration,</p> <p align="center"><b>or</b></p> <p>Comparable experience in research establishment and / or other institutions of higher education,</p> <p align="center"><b>or</b></p> <p>15 years of administrative experience, of which 08 years should be as Deputy Registrar or in an equivalent post.</p> <p><b>Note:</b> The same qualification will be applicable in case of deputation.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of probation, if any                                                                                   | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10 | Method of recruitment: whether by direct recruitment or by promotion                                          | <p><b>Direct recruitment/Deputation :</b></p> <p>For a tenure of five years or till attaining the age of 62 years, whichever is earlier.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|-------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | or by deputation/absorption and percentage of the posts to be filled by various methods                                       | (Eligible for re-appointment after observance of due selection process)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | As indicated at Col. 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12 | Composition of Selection Committee for direct recruitment                                                                     | <p>I. Vice-Chancellor - Chairperson</p> <p>II. A nominee of the Visitor</p> <p>III. Two members of the Executive Council nominated by it.</p> <p>IV. One person not in the service of the University nominated by the Executive Council.</p> <p>V. A representative of SC/ST/OBC/Minority Community/Women/Differently-abled categories, if any candidate(s) representing these categories is/are the applicant(s), and if any of the above members of the selection committee does not belong to that category, to be nominated by the Vice-Chancellor.</p> <p>From above (ii), (iii) &amp; (iv), at least three of them attend the meeting.</p> |

  
 कुलसचिव/REGISTRAR  
 कर्नाटक केन्द्रीय विश्वविद्यालय  
 Central University of Karnataka  
 गुलबर्गा GULBARGA.



**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**A. STATUTORY POSTS**

**2. FINANCE OFFICER**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>FINANCE OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2  | Number of posts                                                                                               | 1 (2018)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3  | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4  | <b>Scale of Pay</b>                                                                                           | <b>Pay Scale Rs.37400-67000 (Grade Pay Rs.10,000/-)</b><br>as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 6  | Age limit for direct recruits                                                                                 | Below 56 years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Minimum Qualifications:</b></p> <p>i. Master's Degree with at least 55% of the marks or its equivalent grade of "B" in UGC seven-point scale.</p> <p>ii. At least 15 years of experience as Assistant Professor in the AGP of Rs.7000 and above or with 08 years of service in the AGP of Rs.8000 and above including as Associate Professor, along with experience in educational administration.</p> <p align="center"><b>or</b></p> <p>Comparable experience in research establishment and / or other institutions of higher education .</p> <p align="center"><b>or</b></p> <p>15 years of administrative experience, of which 08 years should be as Deputy Registrar or in an equivalent post.</p> <p><b>Note:</b> The same qualifications will be applicable in case of deputation.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 9  | Period of probation, if any                                                                                   | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and          | <p><b>Direct recruitment/Deputation :</b></p> <p>For a tenure of five years or till attaining the age of 62 years, whichever is earlier.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | percentage of the posts to be filled by various methods                                                                       | (Eligible for re-appointment after observance of due selection process)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <p><b>Deputation :-</b><br/>By drawing officers belonging to Audit and Accounts Services or other similar organised accounts services in Central / State Government holding analogous posts on regular basis.</p> <p><b>OR</b><br/>With 03 years regular service in Rs.37,400-67,000/- (PB-4) + Grade pay Rs.8,700/- in the area of audit and accounts in any Government Department / Autonomous Bodies</p> <p><b>OR</b><br/>With 05 years regular service in Rs.15,600-39,100/- (PB-3) + Grade Rs.7,600/- in the area of audit and accounts in any Government Department / Autonomous Bodies .</p> <p><b>OR</b><br/>15 years of Accounts / Administrative Experience of which 08 years shall be Deputy Registrar or an equivalent post.</p> |
| 12 | <b>Composition of Selection Committee for direct recruitment</b>                                                              | <p>I. Vice-Chancellor - Chairperson<br/>II. A nominee of the Visitor<br/>III. Two members of the Executive Council nominated by it.<br/>IV. One person not in the service of the University nominated by the Executive Council.<br/>V. A representative of SC/ST/OBC/Minority Community/Women/Differently-abled categories, if any candidate(s) representing these categories is/are the applicant(s), and if any of the above members of the selection committee does not belong to that category, to be nominated by the Vice-Chancellor.</p> <p>From above (ii), (iii) &amp; (iv), at least three of them attend the meeting</p>                                                                                                          |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**A. STATUTORY POSTS**

**3. CONTROLLER OF EXAMINATIONS**

|   |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                                                              | <b>CONTROLLER OF EXAMINATIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2 | Number of posts                                                                                               | 1 (2018)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3 | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4 | <b>Scale of Pay</b>                                                                                           | <b>Pay Scale Rs.37400-67000 (Grade Pay Rs.10,000/-)</b><br>as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 5 | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6 | Age limit for direct recruits                                                                                 | Below 56 years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7 | Educational and other qualifications required for direct recruits                                             | <p><b>Minimum Qualifications:</b></p> <p>i. Master's Degree with at least 55% of the marks or its equivalent grade of "B" in UGC seven-point scale.</p> <p>ii. At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 08 years of service in the AGP of Rs.8000 and above including as Associate Professor, along with experience in educational administration.</p> <p align="center"><b>or</b></p> <p>Comparable experience in research establishment and/or other institutions of higher education.</p> <p align="center"><b>or</b></p> <p>15 years of administrative experience, of which 08 years should be as Deputy Registrar or in an equivalent post.</p> <p><b>Desirable:</b><br/>Relevant experience in conducting University/national level educational institution's examinations or other comparable examinations.</p> <p><b>Note:</b> The same qualification will be applicable in case of deputation.</p> |
| 8 | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9  | Period of Probation                                                                                                                                          | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | <b>Direct Recruitment/Deputation :</b><br>For a tenure of five years or till attaining the age of 62 years, whichever is earlier.<br>(Eligible for re-appointment after observance of due selection process)                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                | Deputation/Contract<br>As indicated at Col. 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12 | Composition of Selection Committee for direct recruitment                                                                                                    | <p>I. Vice-Chancellor - Chairperson</p> <p>II. A nominee of the Visitor</p> <p>III. Two members of the Executive Council nominated by it.</p> <p>IV. One person not in the service of the University nominated by the Executive Council.</p> <p>V. A representative of SC/ST/OBC/Minority Community/Women/Differently-abled categories, if any candidate(s) representing these categories is/are the applicant(s), and if any of the above members of the selection committee does not belong to that category, to be nominated by the Vice-Chancellor.</p> <p>From above (ii), (iii) &amp; (iv), at least three of them attend the meeting</p> |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**A. STATUTORY POSTS**

**4. LIBRARIAN**

|    |                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the Post                                                                                             | <b>LIBRARIAN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2  | Number of Posts                                                                                              | 1 (2018)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3  | Classification                                                                                               | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4  | Scale of Pay                                                                                                 | Pay Scale Rs.37400-67000 (Grade Pay Rs.10,000/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5  | Whether selection post or non-selection post                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6  | Age limit for direct recruits                                                                                | Below 56 years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 7  | Educational and other qualifications required for direct recruits                                            | <p>Essential :-</p> <p>Minimum Qualifications:</p> <p>i. A Master's Degree in Library Science /Information Science/ Documentation Science with atleast 55% marks or an equivalent grade in a point-scale wherever the grading system is followed.</p> <p>ii. At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian.</p> <p>iii. Evidence of innovative library services, including the integration of ICT in a library.</p> <p>iv. A Ph.D. Degree in library science/information science/documentation/archives and manuscript-keeping.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 9  | Period of probation                                                                                          | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and         | 100% by Direct recruitment/Deputation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | percentage of the posts to be filled by various methods                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | As indicated at Col. 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12 | Composition of Selection Committee for direct recruitment                                                                     | <p>(a)</p> <p>I. Vice-Chancellor - Chairperson</p> <p>II. An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.</p> <p>III. Three experts in the subject/field concerned to be nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.</p> <p>IV. Dean of the faculty, wherever applicable.</p> <p>V. Head/Chairperson of the Department/School.</p> <p>VI. An academician belonging to the SC/ST/OBC/ Minority/Women/Differently-abled categories, if any of the candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor, if any of the above members of the selection committee does not belong to that category.</p> <p>(b) At least four members, including two outside subject experts, shall constitute the quorum.</p> |

**Note: This schedule on Cadre Recruitment Rules for the post of Librarian is subject to the conditions as laid down in the UGC-Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.**

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**DEPUTY REGISTRAR**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>DEPUTY REGISTRAR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2  | Number of posts                                                                                               | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3  | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.15600-39100 (Grade Pay Rs.7,600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable.<br>In case of promotion, by selection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 50 years (relax able for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>(i) Master's degree with at least 55% of the marks or its equivalent grade in a point scale wherever grading system is followed.</li> <li>(ii) 9 years' experience as Assistant Professor in the AGP of 6000 and above with experience in educational administration, <b>or</b></li> <li>(iii) Comparable experience in research establishment and/ or other institutions of higher education, <b>or</b></li> <li>(iv) 5 years of administrative experience as Assistant Registrar or an equivalent post.</li> </ul> <p><b>Desirable:</b><br/>Experience in areas like Administration, Academics, Finance, Establishment and Examination in Central/State Government, Universities and other organizations under State/Central Government.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | <b>Age:</b> No<br><b>Qualification:</b> No, but must possess Bachelor's degree from a recognized University.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by                                    | 75% by direct recruitment.<br>25% by promotion through seniority-cum-fitness, failing which by deputation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | deputation/absorption and percentage of the posts to be filled by various methods                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <p><b>Promotion:</b><br/>Assistant Registrar with 5 years of regular service in PB-3 (Rs.15600–39100 with GP Rs.6600/- (pre-revised).</p> <p><b>Deputation :</b><br/>Officers holding analogous posts on regular basis or with 05 years regular service in PB-3 Rs.15600 – 39100 with GP Rs.6600 (pre-revised) in the Central/State Government Universities/Centrally funded higher educational institutions or comparable autonomous organizations.</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**ASSISTANT REGISTRAR**

|       |                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Name of the post                                                                                    | <b>ASSISTANT REGISTRAR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2     | Number of posts                                                                                     | 4 (2018) (01 post for Asst. Registrar Public Relation)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3     | Classification                                                                                      | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 4     | Scale of Pay                                                                                        | Pay Scale Rs.15600-39100 (Grade Pay Rs.5,400/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5     | Whether selection post or non-selection post                                                        | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6     | Age limit for direct recruits                                                                       | Not exceeding 40 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 7     | Educational and other qualifications required for direct recruits                                   | <p><b>Essential:</b><br/>Master's degree with at least 55% marks or its equivalent grade in a point scale wherever grading system is followed.</p> <p><b>Desirable:</b><br/>(i) Knowledge of Computer Applications.<br/>(ii) Experience in areas like Administration, Finance, Establishment and Examination in Central/State Government, Universities and other organizations under State/Central Government.</p> <p><b>Minimum qualifications:</b><br/>i. Master's Degree in Public Relations/Mass Communication and Journalism with at least 55% marks or its equivalent grade of B in the UGC seven-point scale.<br/><br/>Or<br/>Master's degree in any discipline with at least 55% marks or its equivalent and P.G. Diploma in Public Relations/Mass Communication and Journalism.<br/><br/>ii. Five year experience as PRO/APRO in any University or a Govt./PSU/Corporate Sector organization or 5 years experience in the editorial Department/Centre of any established newspaper, National News Agency, Radio or Television or Film media.</p> |
| 7(b). | Educational and other qualifications required for direct recruits (Asst. Registrar Public Relation) | <p>iii. Good working knowledge of computer applications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | <b>Age:</b> No<br><b>Qualification:</b> No, but must possess Bachelor's degree from a recognized University.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits and promotees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 50% by direct recruitment through screening, written examination and interview as per mode of selection [Appendix II], failing which by deputation or short-term contract.<br><br>50% by promotion through seniority-cum-fitness;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made.                                 | <b>Promotion:</b><br>Section Officers / Private Secretary(ies) with 3 years regular service in PB-2 Rs.9300–34800 with GP Rs.4600 (pre-revised). The ratio for SO and PS shall be 3:1 for promotion.<br><br><b>Note :-</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.<br><br><b>Deputation :</b><br>Officers from the Central/State Government, Universities and other Autonomous organizations holding analogous posts on regular basis;<br><b>OR</b><br>with 3 years' regular service in the PB-2 Rs.9300–34800 with GP Rs. 4600 (pre-revised).<br><br>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.) |
| 12 | Composition of Selection Committee & DPC                                                                                                                     | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## I. ADMINISTRATIVE/MINISTERIAL SERVICES B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS

### SECTION OFFICER

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>SECTION OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2  | Number of posts                                                                                               | 4 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3  | Classification                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4  | <b>Scale of Pay</b>                                                                                           | <b>Pay Scale Rs.9300-34800 (Grade Pay Rs.4,600/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 5  | Whether selection post or non-selection post                                                                  | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b><u>ESSENTIAL :</u></b></p> <p>(i) Graduate Degree in any discipline.<br/>(ii) Five Years' Experience as Upper Division Clerk in the Scale of Rs.5,200 - 20,200/- with Grade pay Rs.2,400/- / Three years as Assistant in the Scale of Rs.9,300 – 34,800/- with Grade pay Rs.4,200/- in University System / Central Educational Institution / Government Department / Research Institution / National Institutions under Government of India or in a university recognized by the University Grants Commission.</p> <p><b><u>Desirable:</u></b><br/>Capacity to work in a fully computerized environment.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | <p><b>Age:</b> No.<br/><b>Educational qualifications:</b> No, but must hold Bachelor's degree</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9  | Period of Probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and          | <p>50% by direct recruitment (based on written test /skill test)<br/>50% by Promotion through Seniority cum Fitness from amongst the cadre of Assistant with 5 years regular</p>                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|    |                                                                                                                                  |                                                                                                                     |
|----|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
|    | percentage of the posts to be filled by various methods                                                                          | service in the pay band -2 (Rs.9300-34800 Grade Pay 4200/-)                                                         |
| 11 | In case of recruitment by promotion/deputation / absorption, grades from which promotion/ deputation / absorption is to be made. | <b>Promotion:</b><br>Assistant with 5 years' regular service in PB-2 Rs.9300 – 34800 with GP Rs.4200 (Pre-revised). |
| 12 | Composition of Selection Committee & DPC                                                                                         | As per Appendix I & II                                                                                              |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**ASSISTANT**

|    |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                         |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                                    | <b>ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                        |
| 2  | Number of posts                                                                                                                                                     | 9 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                |
| 3  | Classification                                                                                                                                                      | Group 'B'                                                                                                                                                                                                                                                                                                                                                               |
| 4  | Scale of Pay                                                                                                                                                        | <b>Pay Scale Rs.9300-34800 (Grade Pay Rs.4,200/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                   |
| 5  | Whether selection post or non-selection post                                                                                                                        | Non-selection                                                                                                                                                                                                                                                                                                                                                           |
| 6  | Age limit for direct recruits                                                                                                                                       | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                              |
| 7  | Educational and other qualifications required for direct recruits                                                                                                   | <b><u>ESSENTIAL :</u></b><br>i) A Bachelor Degree from recognized University<br>ii) Three years' experience as Upper Division Clerk in the scale of Rs.5200-20200+GP 2400<br>OR<br>Five years' experience as Lower Division Clerk in the scale of Rs.5200-20200+ GP 1900 in Government / University/ PSU / Autonomous Bodies<br>iii) Proficiency in Computer Operations |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                       | Not applicable                                                                                                                                                                                                                                                                                                                                                          |
| 9  | Period of Probation, if any                                                                                                                                         | Two years, for direct recruits and promotees                                                                                                                                                                                                                                                                                                                            |
| 10 | <b>Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods</b> | 50% by direct recruitment (based on written test /skill test)<br><br>50% by promotion from the cadre of UDC with 5 years' regular service in PB-1 Rs.5200-20200 with GP Rs.2400 (Pre-revised) through seniority-cum-fitness.                                                                                                                                            |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/                                                                            | <b>Promotion:</b><br>UDC with 05 years' regular service in PB-1 Rs.5200-20200 with GP Rs.2400 (Pre-revised)                                                                                                                                                                                                                                                             |

|    |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | deputation/absorption is to be made.     | <b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service. |
| 12 | Composition of Selection Committee & DPC | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**UPPER DIVISION CLERK**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>UPPER DIVISION CLERK</b>                                                                                                                                                                                                                                                                                                                                                                                               |
| 2  | Number of posts                                                                                                                                              | 9 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                  |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 4  | Scale of Pay                                                                                                                                                 | <b>Pay Scale Rs.5200-20200 (Grade Pay Rs.2400/-)</b><br>as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                   |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                       |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs / STs /OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                             |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>i) Graduate in any discipline from a recognized University.<br>ii) Three years' experience as Jr. Office Assistant/ Jr. Assistant/LDC/Computer Operator/Data Entry operator in the Central/State organization /University institute, funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.<br>iii) Working knowledge of MS Word, Excel, Power point, Internet, etc. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9  | Period of probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                            |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 50% by direct recruitment (based on written test / skill test)<br><br>50% by promotion through Seniority cum Fitness from the cadre of LDC with 5 years' regular service in PB-1 Rs.5200-20200 with GP Rs.1900 (Pre-revised)                                                                                                                                                                                              |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | In case of recruitment by promotion /deputation/absorption, grades from which promotion/deputation /absorption is to be made. | <b>Promotion:</b><br>LDC with 5 years' regular service in PB-1<br>Rs.5200–20200 with GP Rs.1900 (Pre-revised)<br><br><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service. |
| 12 | Composition of Selection Committee & DPC                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**LOWER DIVISION CLERK**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>LOWER DIVISION CLERK</b>                                                                                                                                                                                                                                                                                                                                                                                     |
| 2  | Number of posts                                                                                               | 18 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                       |
| 3  | Classification                                                                                                | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4  | Scale of Pay                                                                                                  | Pay Band -1, Rs.5200-20200 (Grade Pay Rs.1900/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                |
| 5  | Whether selection post or non-selection post                                                                  | Non-selection                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6  | Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972           | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7  | Age limit for direct recruits                                                                                 | Between 18 and 27 years of age (relaxable for Government Servants up to 40 years in accordance with the instructions or orders issued by the Central Government)<br><br>Note : The Crucial date for determining the age limit shall be the last date for receipt of applications.                                                                                                                               |
| 8  | Educational and other qualifications required for direct recruits                                             | <b>Essential:</b><br>(i) 12 <sup>th</sup> class or equivalent qualification from a recognised Board or University.<br>(ii) A typing speed of 30 w.p.m in English or 25 w.p.m. in Hindi on manual typewriter<br>Or<br>A typing speed of 35 w.p.m. in English or 30 w.p.m in Hindi on Computer.<br>(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word). |
| 9  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Yes, to the extent indicated in Col. 11                                                                                                                                                                                                                                                                                                                                                                         |
| 10 | Period of Probation, if any                                                                                   | Two years                                                                                                                                                                                                                                                                                                                                                                                                       |

|    |                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | Method of recruitment whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods. | <p>(i) 85% by direct recruitment.</p> <p>(ii) 10% of the vacancies shall be filled from amongst the Group C staff in the Grade Pay of Rs.1800 and who possess 12<sup>th</sup> class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST)</p> <p><b>Note :</b> If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group C employees who have 3 years regular service in posts with Grade Pay of Rs.1800.</p> |
| 12 | In case of recruitment by promotion/ deputation / absorption, grades from which promotion/deputation / absorption is to be made.                                  | As stated in col. 11.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 13 | Composition of Selection Committee & DPC                                                                                                                          | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 14 | Circumstances in which UPSC is to be consulted in making recruitment.                                                                                             | Not applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**I. ADMINISTRATIVE/MINISTERIAL SERVICES**

**B. OTHER ADMINISTRATIVE/MINISTERIAL POSTS**

**MTS/PEON/OFFICE ATTENDANT**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>MTS/PEON/OFFICE ATTENDANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2  | Number of posts                                                                                                                                              | 6 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (Grade Pay Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                            |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                       |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>i. 10 <sup>th</sup> Class from a recognized School/Board;<br><b>OR</b><br>ITI pass where technical qualifications are considered necessary.<br>ii. Should be multi-tasking with working experience in areas like typing/operating computers/photocopying/binding/plumbing/cleaning/gardening/masonry/carpentry/dusting of offices/library/guest house/pantry management, etc.<br><b>Desirable:</b><br>Working knowledge of English. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct Recruitment through written examination.                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | In case of recruitment by promotion                                                                                                                          | Not applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|    |                                                                                          |                   |
|----|------------------------------------------------------------------------------------------|-------------------|
|    | /deputation/absorption, grades from which promotion/deputation/absorption is to be made. |                   |
| 12 | Composition of Selection Committee                                                       | As per Appendix I |



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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**II. ESTATE/TRANSPORT SERVICES**

**ESTATE OFFICER**

|   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                  | <b>ESTATE OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2 | Number of posts                                                   | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3 | Classification                                                    | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4 | Scale of Pay                                                      | Pay Scale Rs.9300-34800 (Grade Pay Rs.4600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5 | Whether selection post or non-selection post                      | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6 | Age limit for direct recruits                                     | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7 | Educational and other qualifications required for direct recruits | <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>(i) Bachelor's degree with at least 50% marks from a recognized University</li> <li>(ii) 5 years' experience as Assistant Estate officer/ Superintendent or equivalent in the GP Rs.2800 (Pre-revised) in any Central/ State organization/ University/ Institute founded by the Government/ PSUs/Educational organization recognised by the State/Central Govt.</li> <li>(iii) Experience in removal of encroachments, etc.</li> <li>(iv) Knowledge and expertise in Encroachment removal and other such technical expertise to be eligibility criteria.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>(i) Master's degree from a recognized University.</li> <li>(ii) Experience in handling of labour w.r.t. landscaping, laboratories, repairs, security, etc.</li> <li>(iii) Multitasking experience in organizing academic, cultural, sports and other activities.</li> <li>(iv) Proficiency in local language (speaking, reading and writing)</li> </ul> |

|    |                                                                                                                                                              |                                                                    |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                     |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                     |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                | Not applicable                                                     |
| 12 | Composition of Selection Committee                                                                                                                           | As per Appendix I                                                  |

  
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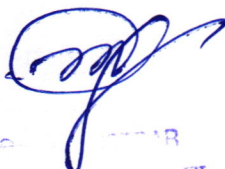


**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**II. ESTATE/TRANSPORT SERVICES**

**DRIVER**

|    |                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                              | <b>DRIVER</b>                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2  | Number of posts                                                                                                                                               | 5 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                             |
| 3  | Classification                                                                                                                                                | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4  | Scale of Pay                                                                                                                                                  | Pay Scale Rs.5200-20200 (Grade Pay Rs.1900/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                        |
| 5  | Whether selection post or non-selection post                                                                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6  | Age limit for direct recruits                                                                                                                                 | Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                          |
| 7  | Educational and other qualifications required for direct recruits                                                                                             | <b>Essential:</b><br>i. Class 10 <sup>th</sup> standard from a recognized Board;<br>ii. Possession of a valid commercial driving license for Light/Medium/Heavy vehicles issued by the competent authority having no adverse endorsement.<br>iii. Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles).<br>iv. Experience of driving motor vehicles for at least 3 years. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                       |
| 9  | Period of Probation, if any                                                                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                       |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination and trade test in per UGC/Govt. of India Rules                                                                                                                                                                                                                                                                                                    |
| 11 | In case of recruitment by promotion /deputation/absorption, grades from which promotion/deputation /absorption is to be made.                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                       |

|    |                                                                                                                    |                                                                                                                                                                                             |
|----|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                                                                                    |                                                                                                                                                                                             |
| 12 | <p>a) Upgradation / Promotions to the Ordinary Driver Cadre &amp;</p> <p>b) Composition of Selection Committee</p> | <p>Promotion from Ordinary Driver to Gr.II Driver, Grade II Driver to Grade I Driver, Grade I Driver to Spl. Grade as per GoI Orders &amp; as per UGC Rules.</p> <p>As per Appendix – I</p> |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**III. LIBRARY SERVICES**

**DEPUTY LIBRARIAN**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>DEPUTY LIBRARIAN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2  | Number of posts                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3  | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.15600-39100 (AGP Rs.8000/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 50 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 7  | Educational and other qualifications required for direct recruits                                             | <b>Essential:</b><br>(i) A Master's degree in library science / information science/documentation science, with at least 55% marks or an equivalent grade in a point-scale, wherever grading system is followed.<br>(ii) Eight years experience as an Assistant University Librarian/College Librarian.<br>(iii) Evidence of innovative library services including integration of ICT in library.<br>(iv) A Ph.D. Degree in library science/ Information science/Documentation Science/Archives and manuscript keeping/computerization of library. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9  | Period of Probation, if any                                                                                   | One Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and          | 100% by direct recruitment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | percentage of the posts to be filled by various methods                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 12 | Composition of Selection Committee                                                                                            | <p>(a)</p> <ul style="list-style-type: none"> <li>i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.</li> <li>ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.</li> <li>iii) Three experts in the subject/field concerned nominated by the Vice-Chancellor, out of the panel of names approved by the relevant statutory body of the university.</li> <li>iv) Dean of the faculty, wherever applicable.</li> <li>v) Head/Chairperson of the Department / School.</li> <li>vi) An academician representing SC / ST / OBC/Minority/Women/Differently-abled categories, if any of candidates belonging to any of these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.</li> </ul> <p>(b) At least four members, including two outside subject experts, shall constitute the quorum.</p> |

**Note: This schedule on Cadre Recruitment Rules for the post of Deputy Librarian is subject to the conditions as laid down in the UGC-Regulations on Minimum Qualification for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.**

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## III. LIBRARY SERVICES

### ASSISTANT LIBRARIAN

|   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                  | <b>ASSISTANT LIBRARIAN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2 | Number of posts                                                   | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3 | Classification                                                    | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4 | Scale of Pay                                                      | Pay Scale Rs.15600-39100 (AGP Rs.6000/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5 | Whether selection post or non-selection post                      | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6 | Age limit for direct recruits                                     | Not exceeding 40 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7 | Educational and other qualifications required for direct recruits | <p><b>Essential:</b></p> <p>(i) A Master's degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).</p> <p>(ii) A consistently good academic record, with knowledge of computerization of a library.</p> <p>(iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:</p> <p>Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree, and such Ph.D.</p> |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                                                                                                                              | <p>candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions:-</p> <ol style="list-style-type: none"> <li>The Ph.D. degree of the candidate has been awarded in the regular mode</li> <li>The Ph.D. thesis has been evaluated by at least two external examiners;</li> <li>Open Ph.D. viva voce of the candidate has been conducted;</li> <li>The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a referred journal;</li> <li>The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored / funded /supported by the UGC/ICSSR/CSIR or any similar agency.</li> </ol> <p>Note:</p> <ol style="list-style-type: none"> <li>The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</li> <li>NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</li> </ol> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by Direct Recruitment;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |



|    |                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made. | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12 | Composition of Selection Committee                                                                                           | <p>(a)</p> <p>i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.</p> <p>ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.</p> <p>iii) Three experts in the subject concerned nominated by the Vice-Chancellor, out of the panel of names approved by the relevant statutory body of the university concerned.</p> <p>iv) Dean of the Faculty concerned, wherever applicable.</p> <p>v) Head/Chairperson of the Department/School concerned.</p> <p>vi) An academician representing SC/ST/OBC/ Minority/Women/Differently-abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the above members of the selection committee does not belong to that category.</p> <p>(b)</p> <p>Four members, including two outside subject experts, shall constitute the quorum.</p> |

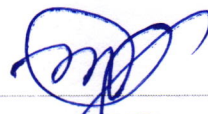
**Note: This schedule on Cadre Recruitment Rules for the post of Assistant Librarian is subject to the conditions as laid down in the UGC-Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.**

**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**III. LIBRARY SERVICES**

**INFORMATION SCIENTIST**

|    |                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                             | <b>INFORMATION SCIENTIST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2  | Number of posts                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3  | Classification                                                                                                               | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4  | <b>Scale of Pay</b>                                                                                                          | <b>Pay Scale Rs.15600-39100 (AGP Rs.5400/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                      |
| 5  | Whether selection post or non-selection post                                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6  | Age limit for direct recruits                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                           |
| 7  | Educational and other qualifications required for direct recruits                                                            | <p><b>Essential:</b><br/>M.E./M.Tech. (Computer Science / Information Technology) or equivalent with 55% or equivalent grade with two years of relevant experience.<br/>OR<br/>B.E./B.Tech. (Computer Science / Information Technology)/MCA or equivalent with 55% or equivalent grade with two years of relevant experience.<br/>OR<br/>Master's degree in Library &amp; Information Science with PG Diploma in Computer Application with 55% or equivalent grade.</p> <p><b>Desirable:</b><br/>2 years of relevant experience.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 9  | Period of Probation, if any                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts | 100% by direct recruitment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |





|    |                                                                                                                               |                   |
|----|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
|    | to be filled by various methods                                                                                               |                   |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I |

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## III. LIBRARY SERVICES

### PROFESSIONAL ASSISTANT

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>PROFESSIONAL ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2  | Number of posts                                                                                               | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3  | Classification                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4  | <b>Scale of Pay</b>                                                                                           | <b>Pay Scale Rs.9300-34800 (GP Rs.4200/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5  | Whether selection post or non-selection post                                                                  | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                             | <p>Essential:</p> <p>1. Master's degree in Library &amp; Information Science from any recognised University/Institution with one year experience in the relevant field in a University/Research Establishment/Central/State Govt. /PSU and Library of other autonomous institutions.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree in Library/ Library &amp; Information Science from any recognised institute / University with 3 years' experience in the relevant field in a University Research Establishment/Central/State Govt. /PSU and Library of other autonomous institutions.</p> <p>2. Knowledge of computer applications</p> <p><b>Desirable:</b><br/>PG Diploma in Library Automation and Networking or PGDCA or Equivalent.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | <b>Age:</b> No<br><b>Qualification:</b> Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9  | Period of Probation, if any                                                                                   | Two years, for direct recruits and promotees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and          | 50% by promotion through seniority-cum-fitness.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |



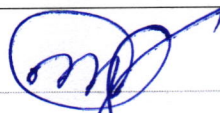
|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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|    | percentage of the posts to be filled by various methods                                                                       | 50% by direct recruitment through competitive written examination.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <p><b>Promotion:</b></p> <p>Semi Professional Assistant with at least 5 years' regular service in the PB-1 Rs.5200 – 20200 with GP Rs.2800 (Pre-revised) through seniority-cum-fitness.</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**III. LIBRARY SERVICES**

**SEMI PROFESSIONAL ASSISTANT**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>SEMI PROFESSIONAL ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2  | Number of posts                                                                                                                                              | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4  | <b>Scale of Pay</b>                                                                                                                                          | <b>Pay Scale Rs.5200-20200 (GP Rs.2800/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                   |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <p><b>Essential:</b></p> <p>(i) Bachelor's degree in Library &amp; Information Science/ Library Science or equivalent.</p> <p>(ii) Knowledge of computer applications</p> <p><b>Desirable:</b></p> <p>i. Masters' Degree in Library &amp; Information Science/Library Science or equivalent</p> <p>ii. PG Diploma in Library Automation and Networking or PGDCA</p> <p>iii. Experience of working in Library in University/National Educational Institutes.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | <b>Age : No</b><br><b>Qualification : Yes</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 50% by Direct Recruitment<br>50% by promotion, failing which by deputation/direct recruitment (as per the discretion of competent authority)                                                                                                                                                                                                                                                                                                                    |



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|    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. | <p><b>Promotion:</b><br/>Library Assistant with 05 years' regular service in PB-1 Rs. 5200 – 20200 with GP Rs.2000 (Pre-revised).</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                    | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## III. LIBRARY SERVICES

### LIBRARY ASSISTANT

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>LIBRARY ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2  | Number of posts                                                                                                                                              | 3 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.2000/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                      |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-Selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                 |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <p><b>Essential:</b><br/>Bachelor's degree in Library &amp; Information Science</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor's degree in any discipline with Diploma/Certificate in Library Science from a recognized institution.</p> <p><b>Desirable:</b><br/>(i) Working knowledge of Computer Applications as evidenced by a Diploma/Certificate Course from a recognized institution.<br/>(ii) Experience of working in a Library.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | <p><b>Age:</b> No.</p> <p><b>Qualifications:</b> As in Col.11.</p>                                                                                                                                                                                                                                                                                                                                                                                          |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | <p>50% by direct recruitment through competitive written examination</p> <p>50% by promotion through seniority-cum-fitness</p>                                                                                                                                                                                                                                                                                                                              |

  
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|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <p><b>Promotion:</b></p> <p>Library Attendant with 3 years of regular service through seniority-cum-fitness</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**III. LIBRARY SERVICES**

**LIBRARY ATTENDANT**

|    |                                                                                                                                                               |                                                                                                                                                                                                                                               |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                              | <b>LIBRARY ATTENDANT</b>                                                                                                                                                                                                                      |
| 2  | Number of posts                                                                                                                                               | 5 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                      |
| 3  | Classification                                                                                                                                                | Group 'C'                                                                                                                                                                                                                                     |
| 4  | Scale of Pay                                                                                                                                                  | Pay Scale Rs.5200-20200 (GP Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                        |
| 5  | Whether selection post or non-selection post                                                                                                                  | Not applicable                                                                                                                                                                                                                                |
| 6  | Age limit for direct recruits                                                                                                                                 | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                            |
| 7  | Educational and other qualifications required for direct recruits                                                                                             | <b>Essential:</b><br>i) 10 <sup>th</sup> class from a recognized School/Board.<br>ii) Certificate Course in Library Science from a recognized Institution.<br><br><b>Desirable:</b><br>12 <sup>th</sup> class from a recognized Board/School. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                 | Not applicable                                                                                                                                                                                                                                |
| 9  | Period of Probation, if any                                                                                                                                   | Two years for direct recruits                                                                                                                                                                                                                 |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination                                                                                                                                                                            |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                 | Not applicable                                                                                                                                                                                                                                |
| 12 | Composition of Selection Committee                                                                                                                            | As per Appendix I                                                                                                                                                                                                                             |



CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

**IV. HEALTH AND MEDICAL SERVICES**

**MEDICAL OFFICER**

|   |                                                                                                               |                                                                                                                                                                                                                                                                                                                     |
|---|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                                                              | <b>MEDICAL OFFICER</b>                                                                                                                                                                                                                                                                                              |
| 2 | Number of posts                                                                                               | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                            |
| 3 | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                           |
| 4 | Scale of Pay                                                                                                  | <b>Pay Scale Rs.15600-39100 (GP Rs.5400/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                      |
| 5 | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                      |
| 6 | Age limit for direct recruits                                                                                 | Not exceeding 45 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                          |
| 7 | Educational and other qualifications required for direct recruits                                             | <b>Essential:</b><br>MBBS recognized by Medical Council of India.<br><br><b>Desirable:</b><br>i) Post-graduate Medical Qualification from an Institution recognised by the Medical Council of India.<br>ii) Relevant working experience of 2 years in Government Hospital or Hospital recognized by the Government. |
| 8 | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                      |
| 9 | Period of Probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                      |

|    |                                                                                                                                                              |                             |
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|    |                                                                                                                                                              |                             |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment. |
| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made.                                  | Not applicable              |
| 12 | Composition of Selection Committee                                                                                                                           | As per Appendix I           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

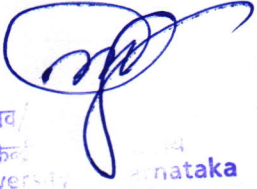
**IV. HEALTH AND MEDICAL SERVICES**

**NURSING OFFICER**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>NURSING OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2  | Number of posts                                                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3  | Classification                                                                                                                                               | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.9300-34800 (GP Rs.4,600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                               |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                            |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>(i) 10+2 in Science Stream from a recognised Board<br>(ii) Bachelor's Degree in Nursing from a recognised institution and 02 years of Experience in Nursing in a reputed Hospital or clinic or<br>Three year diploma in nursing/GNM from a recognised institution/ authority with a minimum of 04 years experience in Nursing in a reputed Hospital or clinic<br>iii) Registered as Nurse in the Indian Nursing Council or its affiliated State Nursing Council. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 9  | Period of probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination as per mode of selection                                                                                                                                                                                                                                                                                                                                                                                           |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/                                                                     | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

  
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|    | deputation/absorption is to be made. |                   |
| 12 | Composition of Selection Committee   | As per Appendix I |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**IV. HEALTH AND MEDICAL SERVICES**

**PHARMACIST**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>PHARMACIST</b>                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2  | Number of posts                                                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                        |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.2,800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                         |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b> <ul style="list-style-type: none"> <li>(i) 12<sup>th</sup> Standard in Science subjects from a recognized Board/University.</li> <li>(ii) Diploma or Bachelor's degree in Pharmacy from an Institute recognized by the Pharmacy Council of India.</li> <li>(iii) Registered as Pharmacist under the Pharmacy Act, 1948 (8 of 1948).</li> </ul> <b>Desirable:</b><br>Working experience of 2 years as Pharmacist or equivalent |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9  | Period of probation, if any                                                                                                                                  | Two years for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination as per mode of selection                                                                                                                                                                                                                                                                                                                                                     |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made.                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                  |

  
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| 12 | Composition of Selection Committee | As per Appendix I |
|----|------------------------------------|-------------------|

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**IV. HEALTH AND MEDICAL SERVICES**

**MEDICAL ATTENDANT/DRESSER**

|    |                                                                                                                                                              |                                                                                                                                                                                                  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>MEDICAL ATTENDANT / DRESSER</b>                                                                                                                                                               |
| 2  | Number of posts                                                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                         |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                        |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                           |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                   |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                               |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>(i) 10 <sup>th</sup> Standard from a recognized Board<br>(ii) Relevant experience of one year in a Government or Hospital recognized by the Government or reputed Hospital. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                   |
| 9  | Period of probation, if any                                                                                                                                  | Two years for direct recruits                                                                                                                                                                    |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination as per mode of selection.                                                                                                     |

|    |                                                                                                                                |                   |
|----|--------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 11 | In case of recruitment by promotion /deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee & DPC                                                                                       | As per Appendix I |

  
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CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES  
V. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

SYSTEM ANALYST

|    |                                                                                                                        |                                                                                                                                                                                                                                                                        |
|----|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                       | <b>SYSTEM ANALYST</b>                                                                                                                                                                                                                                                  |
| 2  | Number of posts                                                                                                        | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                               |
| 3  | Classification                                                                                                         | Group 'A'                                                                                                                                                                                                                                                              |
| 4  | Scale of Pay                                                                                                           | Pay Scale Rs.15600-39100 (GP Rs.5400/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                |
| 5  | Whether selection post or non-selection post                                                                           | Not applicable                                                                                                                                                                                                                                                         |
| 6  | Age limit for direct recruits                                                                                          | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                             |
| 7  | Educational and other qualifications required for direct recruits                                                      | <b>Essential:</b><br>55% or equivalent grade in M.E./M.Tech. (Computer Science/IT) or equivalent;<br><b>OR</b><br>MCA or equivalent with 2 years' experience in relevant area;<br><b>OR</b><br>M.Sc. (Computer Science) with 3 years' experience in the relevant area; |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees          | Not applicable                                                                                                                                                                                                                                                         |
| 9  | Period of probation, if any                                                                                            | Two years for direct recruits                                                                                                                                                                                                                                          |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the | 100% by direct recruitment through screening test & Interview.                                                                                                                                                                                                         |

|    |                                                                                                                                 |                   |
|----|---------------------------------------------------------------------------------------------------------------------------------|-------------------|
|    | posts to be filled by various methods                                                                                           |                   |
| 11 | In case of recruitment by promotion /deputation / absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                              | As per Appendix I |

  
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CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES  
**V. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES**

**SENIOR TECHNICAL ASSISTANT (COMPUTER)**

|   |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                              |
|---|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                                                              | <b>SENIOR TECHNICAL ASSISTANT (COMPUTER)</b>                                                                                                                                                                                                                                                                                                                 |
| 2 | Number of posts                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                     |
| 3 | Classification                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                    |
| 4 | Scale of Pay                                                                                                  | Pay Scale Rs.9300-34800 (GP Rs.4200/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                       |
| 5 | Whether selection post or non-selection post                                                                  | Non-Selection, in case of promotion                                                                                                                                                                                                                                                                                                                          |
| 6 | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                   |
| 7 | Educational and other qualifications required for direct recruits                                             | <b>Essential:</b><br>Master's degree in Computer Science/IT or MCA or M.Sc. (Computer Science/Information Science) or equivalent;<br><b>OR</b><br>Bachelor's degree in Engineering/Technology (Computer Science/IT) from a recognized University/Institute<br><b>Desirable:</b><br>Two years' experience in handling of ERP/Software development/Networking. |
| 8 | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | <b>Age:</b> No<br><b>Qualifications:</b> Yes                                                                                                                                                                                                                                                                                                                 |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9  | Period of probation, if any                                                                                                                                  | Two years, for direct recruits and promotees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | <p>50% by direct recruitment through competitive written examination.</p> <p>50% by promotion through seniority-cum-fitness.</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 11 | In case of recruitment by promotion /deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                               | <p><b>Promotion:</b></p> <p>Technical Assistant (Computer) with 5 years' regular service in PB-1 Rs.5200-20200 with Grade Pay Rs.2800/- will be eligible</p>                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 12 | Composition of Selection Committee & DPC                                                                                                                     | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**V. INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES**

**TECHNICAL ASSISTANT (COMPUTER)**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>TECHNICAL ASSISTANT (COMPUTER)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2  | Number of posts                                                                                               | 3 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3  | Classification                                                                                                | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.5200-20200 (GP Rs.2800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                             |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                         |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Essential:</b><br/>Master's degree in Computer Science/IT or MCA or M.Sc. (Computer Science/Information Science) or equivalent;</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor's degree in Engineering/Technology (Computer Science/IT) from a recognized University/Institute</p> <p style="text-align: center;"><b>OR</b></p> <p>Diploma in EC/E&amp;E/IT/CS</p> <p><b>Desirable:</b><br/>Experience in handling of ERP/Software Development/Networking.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9  | Period of probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and          | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                                                                                                                                                                                                                                 |

|    |                                                                                                                               |                   |
|----|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
|    | percentage of the posts to be filled by various methods                                                                       |                   |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VI. OFFICIAL LANGUAGE SERVICES**

**HINDI OFFICER**

|   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                  | <b>HINDI OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2 | Number of posts                                                   | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3 | Classification                                                    | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 4 | Scale of Pay                                                      | Pay Scale Rs.15600-39100 (GP Rs.5400/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5 | Whether selection post or non-selection post                      | Selection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6 | Age limit for direct recruits                                     | 35 years (relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Govt.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 7 | Educational and other qualifications required for direct recruits | <p><b>Essential:</b></p> <p>(i) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level;<br/>OR<br/>Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;<br/>OR<br/>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi Medium and English as a compulsory or elective subject or as the medium of examination at the degree level;<br/>OR<br/>Master's degree of a recognized University in any subject with other than Hindi or English, with English Medium and Hindi as a compulsory or elective subject or as a medium of examination at the degree level;<br/>OR<br/>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examinations and the other as compulsory or elective subject at the degree level.</p> <p>3 years' experience of using/applying terminology (terminological work) work in Hindi and translation</p> |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                                                                                                                              | <p>work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Govts./ Autonomous Body/Statutory organisations//PSUs/Universities or recognised research at educations institutions.</p> <p style="text-align: center;"><b>OR</b></p> <p>3 years' experience of teaching in Hindi and English or research in Hindi or English under , writing of journalism in Hindi under Central/State Govts./ Autonomous Body/Statutory organisations /PSUs/Universities or recognised research at educations institutions.</p> <p><b>Desirable :</b><br/>Studied one of the languages other than Hindi included in the 8<sup>th</sup> Schedule of the constitution at 10<sup>th</sup> level from a recognised both.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9  | Period of Probation, if any                                                                                                                                  | One year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | By promotion, failing which by deputation, failing both by direct recruitment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                | <p><b>Promotion:</b><br/>Senior Translators in PB-2, Rs.9300-34800/- with GP of Rs.4600/- with years of regular service in the Grade and have successfully completed the training of ____ weeks as prescribed.</p> <p><b>Note:-</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next</p>                                                                                                                                                                           |



|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Note ;</b> for the purpose computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> Jan, 2006 or the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the pay commission.</p> <p><b><u>Deputation :</u></b></p> <p>Officers from the Central Govt./State Govt./UTs;</p> <p>(a) (i) Holding Analogous posts on regular basis in the parent cadre/ department; or</p> <p>(ii) With years' service in the grade rendered after appointment thereto on a regular basis in the posts in PB-2, Rs.9300-34800/- with GP Rs.4600/-; and</p> <p>(b) Possessing Educational Qualifications and experience prescribed for Direct Recruits under col.7</p> <p><b>Note 1 :</b> The departmental officers in the fedre category who are in the direct line of promotions shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2 :-</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organisation or department of the central govt. shall ordinarily not exceed 03 years. The maximum age limit for appointment by deputation shall be 'not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:-</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st Jan, 2006 (the date from which the revised pay</p> |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|    |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                          | structure based on the 6th CPC recommendations has been extended) shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than 01 pre revised scale of pay into 01 grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that Grade Pay or Pay scale is the normal replacement grade without any upgradation. |
| 12 | Composition of Selection Committee & DPC | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VI. OFFICIAL LANGUAGE SERVICES**

**HINDI TRANSLATOR**

|   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                  | <b>HINDI TRANSLATOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2 | Number of posts                                                   | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3 | Classification                                                    | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4 | Scale of Pay                                                      | Pay Scale Rs.9300-34800 (GP Rs.4200/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5 | Whether selection post or non-selection post                      | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 6 | Age limit for direct recruits                                     | 30 years (relaxable for Govt. servants up to 05 years in accordance with the instructions or orders issued by the Central Govt.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 7 | Educational and other qualifications required for direct recruits | <p>(i) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi Medium and English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University in any subject with other than Hindi or English, with English Medium and Hindi as a compulsory or elective subject or as a medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either</p> |

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                                                                                                                              | of the two as a medium of examinations and the other as compulsory or elective subject at the degree level;<br><b>AND</b><br>Recognised Diploma or Certificate Course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Govt. office, including Govt. of India undertaking.                                                                      |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment.<br>Note :: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Govt.:<br>(a) Holding analogous post on regular basis in the parent cadre / department ; and<br>(b) Possessing the qualifications and experience prescribed for direct recruits under col. 7". |
| 11 | In case of recruitment by promotion /deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                               | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12 | Composition of Selection Committee                                                                                                                           | As per Appendix I                                                                                                                                                                                                                                                                                                                                                                                                                                        |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VI. OFFICIAL LANGUAGE SERVICES**

**HINDI TYPIST**

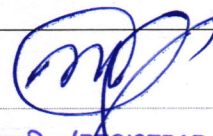
|    |                                                                                                                                                               |                                                                                                                                                                                          |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                              | <b>HINDI TYPIST</b>                                                                                                                                                                      |
| 2  | Number of posts                                                                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                 |
| 3  | Classification                                                                                                                                                | Group 'C'                                                                                                                                                                                |
| 4  | Scale of Pay                                                                                                                                                  | Pay Scale Rs.5200-20200 (GP Rs.1900/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                   |
| 5  | Whether selection post or non-selection post                                                                                                                  | Not applicable                                                                                                                                                                           |
| 6  | Age limit for direct recruits                                                                                                                                 | Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)              |
| 7  | Educational and other qualifications required for direct recruits                                                                                             | <b>Essential:</b><br>(i) 12 <sup>th</sup> class from recognized Board/School with Hindi as one of the subjects;<br>&<br>(ii) Knowledge of Hindi Typing (skill) with a speed of 30 w.p.m. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                 | Not applicable                                                                                                                                                                           |
| 9  | Period of Probation, if any                                                                                                                                   | Two years                                                                                                                                                                                |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination, failing which by deputation                                                                                          |
| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/absorption is to be made.                                  | Not applicable                                                                                                                                                                           |
| 12 | Composition of Selection Committee                                                                                                                            | As per Appendix I                                                                                                                                                                        |

# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## VII. SECRETARIAL SERVICES

### PRIVATE SECRETARY

|    |                                                                                                                                                                |                                                                                                                                                                                                                                                                                            |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                               | <b>PRIVATE SECRETARY</b>                                                                                                                                                                                                                                                                   |
| 2  | Number of posts                                                                                                                                                | 5 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                   |
| 3  | Classification                                                                                                                                                 | Group 'B'                                                                                                                                                                                                                                                                                  |
| 4  | Scale of Pay                                                                                                                                                   | Pay Scale Rs.9300-34800 (GP Rs.4600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                     |
| 5  | Whether selection post or non-selection post                                                                                                                   | Not applicable                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                                                                  | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                 |
| 7  | Educational and other qualifications required for direct recruits                                                                                              | <b>Essential:</b><br>(i) Bachelor's degree and 5 years' experience as Personal Assistant in the PB-2 Rs.9300 – 34800 with GP Rs.4200 (Pre-revised).<br>(ii) Stenography in English with speed of 120 wpm for English and 100 w.p.m for Hindi.<br>(iii) Knowledge of computer applications. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                  | Not applicable                                                                                                                                                                                                                                                                             |
| 9  | Period of Probation, if any                                                                                                                                    | Two years for direct recruits                                                                                                                                                                                                                                                              |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods. | 50% by promotion through seniority-cum-fitness, failing which by direct recruitment;<br>50% by direct recruitment through competitive written examination and stenography (skill) test.                                                                                                    |





|    |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. | <b>Promotion:</b><br>Personal Assistant having 5 years' regular service in the PB-2 Rs.9300 – Rs.34800 with GP Rs. 4200 (Pre-revised) through seniority-cum-fitness.<br><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service. |
| 12 | Composition of Selection Committee & DPC                                                                                    | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

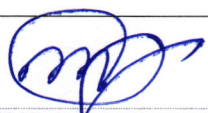
  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VII. SECRETARIAL SERVICES**

**PERSONAL ASSISTANT**

|    |                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                              | <b>PERSONAL ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2  | Number of posts                                                                                                                                               | 3 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3  | Classification                                                                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4  | <b>Scale of Pay</b>                                                                                                                                           | <b>Pay Scale Rs.9300-34800 (GP Rs.4200/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                  |
| 5  | Whether selection post or non-selection post                                                                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6  | Age limit for direct recruits                                                                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                     |
| 7  | Educational and other qualifications required for direct recruits                                                                                             | <b>Essential:</b><br>(i) Bachelor's degree in any discipline from a recognized University.<br>(ii) Stenography in English with speed of 100 wpm and in Hindi with speed of 80 wpm<br>(iii) Proficiency in English typing with minimum speed of 35 wpm and in Hindi minimum speed of 30 wpm.<br>(iv) Knowledge of computer applications.<br>(v) One year's experience as Stenographer in Central/State Governments, University/Research Institution or Autonomous organization. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 9  | Period of Probation, if any                                                                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination and stenography (skill) test.                                                                                                                                                                                                                                                                                                                                                                               |
| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made.                                   | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

  
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| 12 | Composition of Selection Committee | As per Appendix I |
|----|------------------------------------|-------------------|

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VIII. ENGINEERING SERVICES**

**EXECUTIVE ENGINEER**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>EXECUTIVE ENGINEER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2  | Number of posts                                                                                               | 1 (2018) (Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3  | Classification                                                                                                | Group 'A'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.15600-39100 (GP Rs.6600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5  | Whether selection post or non-selection post                                                                  | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 40 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7  | Educational and other qualifications required for direct recruits                                             | <p>Essential:</p> <ul style="list-style-type: none"> <li>(i) Degree in Civil Engineering from a recognized University/Institute or equivalent.</li> <li>(ii) 7 years' experience as Assistant Engineer in CPWD/ PWD/ University/Autonomous bodies/ PSUs.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>(i) 2 years' experience as Assistant Executive Engineer in CPWD/ PWD/University/ Autonomous bodies/PSUs.</li> <li>(ii) Knowledge of computer aided Design (CAD) and latest management Technology / other relevant software.</li> </ul> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9  | Period of Probation, if any                                                                                   | One year, for direct recruits and two years for promotees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10 | Method of recruitment: whether by direct                                                                      | 50% by direct recruitment through screening test & interview                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |



|    |                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods           | 50% by promotion through seniority-cum-fitness.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <p><b>Promotion:</b><br/>7 years' regular service as Assistant Engineer in the PB-2 Rs. 9300–34800 with GP Rs. 4600 (Pre-revised).</p> <p>Note : Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VIII. ENGINEERING SERVICES**

**ASSISTANT ENGINEER**

|    |                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                                    | <b>ASSISTANT ENGINEER</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2  | Number of posts                                                                                                                                                     | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                        |
| 3  | Classification                                                                                                                                                      | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4  | Scale of Pay                                                                                                                                                        | Pay Scale Rs.9300-34800 (GP Rs.4600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                          |
| 5  | Whether selection post or non-selection post                                                                                                                        | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                                                                       | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                                                                                   | <p><b>Essential:</b></p> <p>(i) Bachelor's degree in Civil/Electrical engineering from a recognized University /Institute.</p> <p>(ii) 3 years' experience in relevant field as Junior Engineer in CPWD/State PWD/statutory or autonomous organization/ University system/Reputed private organizations.</p> <p><b>Desirable:</b></p> <p>Knowledge of Computer Aided Design (CAD) and latest Management Technology/other relevant software.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                       | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9  | Period of Probation, if any                                                                                                                                         | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts<br><br>to be filled by various methods | 50% by promotion through seniority-cum-fitness; 50% by direct recruitment through competitive written examination, failing which by deputation.                                                                                                                                                                                                                                                                                                 |
| 11 | In case of recruitment by promotion/deputation                                                                                                                      | <b>Promotion:</b>                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|----|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | /absorption, grades from which promotion/deputation/absorption is to be made. | <p>5 years' regular service as Junior Engineer in the PB-2 Rs.9300–34800 with GP Rs.4200 (Pre-revised).</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

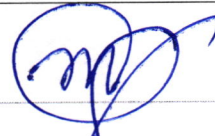
  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**VIII. ENGINEERING SERVICES**

**JUNIOR ENGINEER (CIVIL)**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>JUNIOR ENGINEER (CIVIL)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2  | Number of posts                                                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3  | Classification                                                                                                                                               | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4  | <b>Scale of Pay</b>                                                                                                                                          | <b>Pay Scale Rs.9300-34800 (GP Rs.4200/-)</b> as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <p><b>Essential:</b><br/>Bachelor's degree in Civil engineering from a recognized Institute/University;</p> <p align="center"><b>OR</b></p> <p>Diploma in Civil engineering and 5 years' experience of supervising Civil works in any Central/ State organization /University institute funded by the Govt./PSU/Educational organization recognised by the State/Central/Govt./Govt/approved contractor. Good working knowledge of computer applications.</p> <p><b>Desirable:</b><br/>Working knowledge of AUTOCAD/other relevant software.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |



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| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I |

  
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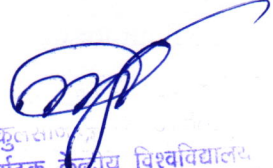
**VIII. ENGINEERING SERVICES**

**JUNIOR ENGINEER (ELECTRICAL)**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>JUNIOR ENGINEER (ELECTRICAL)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2  | Number of posts                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3  | Classification                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.9300-34800 (GP Rs.4200/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Essential:</b><br/>Bachelor's degree in Electrical engineering from a recognized Institute/University;<br/>OR<br/>Diploma in Electrical engineering and 5 years' experience of supervising Civil/Electrical works in any Central/ State organization /University institute funded by the Govt./PSU/Educational organization recognised by the State/Central/Govt./Govt/approved contractor.<br/>Good working knowledge of computer application.</p> <p><b>Desirable:</b><br/>Working knowledge of AUTOCAD/other relevant software.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 9  | Period of Probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 10 | Method of recruitment: whether by direct recruitment or by promotion                                          | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |



|    |                                                                                                                               |                   |
|----|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
|    | or by deputation/absorption and percentage of the posts to be filled by various methods                                       |                   |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I |

  
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**IX. SECURITY SERVICES**

**SECURITY OFFICER**

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>SECURITY OFFICER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2  | Number of posts                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3  | Classification                                                                                                | Group 'B'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.9300-34800 (GP Rs.4600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Essential:</b></p> <p>(i) Bachelor's degree or equivalent qualification from a recognized University with five years' experience as Security Supervisor/supervisory position in security in a Govt. Office/ Educational Institution/Private Organization of repute or 15 years' experience in Police/Para-Military forces/ armed forces of the Union and should have held a post not below the rank of Subedar/Sub-Inspector (Executive) or an equivalent position with exemplary service.</p> <p>(ii) Holding a valid Driving License(LMV/Motor cycle)</p> <p><b>Desirable:</b></p> <p>Completion of a course in fire fighting or unarmed combat course in Army or Para-military force.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9  | Period of Probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption              | 100% by direct recruitment through competitive written examination, failing which by deputation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



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|----|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | and percentage of the posts to be filled by various methods                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | <b>Deputation:</b><br>Officers from the Central/State Government, Universities and other Autonomous organizations holding analogous posts on regular basis;<br>OR<br>with 5 years' regular service in the PB-2 Rs. 9300 – Rs. 34800 with GP Rs. 4200(Pre-revised)<br><br>(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications) |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I                                                                                                                                                                                                                                                                                                                                                                                                |

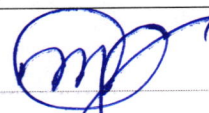
  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## IX. SECURITY SERVICES

### SECURITY INSPECTOR

|    |                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                              | <b>SECURITY INSPECTOR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2  | Number of posts                                                                                               | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 3  | Classification                                                                                                | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 4  | Scale of Pay                                                                                                  | Pay Scale Rs.5200-20200 (GP Rs.2800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5  | Whether selection post or non-selection post                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 6  | Age limit for direct recruits                                                                                 | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 7  | Educational and other qualifications required for direct recruits                                             | <p><b>Essential:</b></p> <p>(i) Bachelor's degree or equivalent qualification from a recognized University with three years' experience as Security.</p> <p>Supervisor/supervisory position in security in a Govt. Office/ Educational Institution/Private Organization of repute;</p> <p style="text-align: center;"><b>OR</b></p> <p>Persons who have served in the Army or such Uniformed service at JCO level or above with at least Class 12<sup>th</sup> standard pass or Army Class I examination or an equivalent examination.</p> <p>(ii) Holding a valid Driving License (LMV/Motor cycle)</p> <p><b>Desirable:</b></p> <p>Completion of a course in fire fighting or unarmed combat course in Army or Para-military force.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9  | Period of Probation, if any                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 10 | Method of recruitment: whether by direct recruitment or by                                                    | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |



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|    | promotion or by deputation/absorption and percentage of the posts to be filled by various methods                             |                   |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made. | Not applicable    |
| 12 | Composition of Selection Committee                                                                                            | As per Appendix I |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**X. TECHNICAL/LABORATORY SERVICES**

**SENIOR TECHNICAL ASSISTANT (LABORATORY)**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                 |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>SENIOR TECHNICAL ASSISTANT (LABORATORY)</b>                                                                                                                                                                                                                                                                                                                  |
| 2  | Number of posts                                                                                                                                              | 3 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                        |
| 3  | Classification                                                                                                                                               | Group 'B'                                                                                                                                                                                                                                                                                                                                                       |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.9300-34800 (GP Rs.4200/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                          |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-Selection, in case of promotion                                                                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                      |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>Bachelor's degree in relevant subject and 3 years' experience of handling laboratory equipment and carrying out laboratory experiment in a University/College/Research Institute of repute;<br><b>OR</b><br>Bachelor's degree in Engineering/Technology in relevant subject;<br><b>Desirable:</b><br>Master's degree in the relevant area. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | <b>Age:</b> No<br><b>Qualification:</b> Yes                                                                                                                                                                                                                                                                                                                     |
| 9  | Period of probation, if any                                                                                                                                  | Two years, for direct recruits and promotees                                                                                                                                                                                                                                                                                                                    |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 50% by promotion through seniority-cum-fitness failing which by direct recruitment;<br><br>50% by direct recruitment through competitive written examinations Examination].                                                                                                                                                                                     |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/                                                                     | <b>Promotion:</b><br>Technical Assistant with 5 years' regular service in PB-1 Rs.5200–20200 with GP Rs.2800 (Pre-revised).                                                                                                                                                                                                                                     |



|    |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | deputation/absorption is to be made.     | <b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service. |
| 12 | Composition of Selection Committee & DPC | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**

**X. TECHNICAL/LABORATORY SERVICES**

**TECHNICAL ASSISTANT (LABORATORY)**

|   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the post                                                  | <b>TECHNICAL ASSISTANT<br/>(LABORATORY)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2 | Number of posts                                                   | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3 | Classification                                                    | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4 | Scale of Pay                                                      | Pay Scale Rs.5200-20200 (GP Rs.2800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5 | Whether selection post or non-selection post                      | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6 | Age limit for direct recruits                                     | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7 | Educational and other qualifications required for direct recruits | <b>Essential:</b><br>Bachelor's degree in relevant subject and 2 years' experience of handling laboratory equipment and carrying out laboratory experiment in a University/ College/Research institute of repute;<br><b>OR</b><br>Bachelor's degree in Engineering/Technology in relevant subject;<br><b>OR</b><br>Diploma in Engineering in relevant field with 2 years' experience of handling laboratory equipment and carrying out laboratory experiment in a University/College/Research Institute of repute.<br><b>Desirable:</b><br>Master's degree in the relevant area. |
| 8 | Whether age and educational qualifications prescribed for direct  | <b>Age:</b> No<br><b>Qualification:</b> Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

  
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|    |                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | recruits will apply in the case of promotees                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of Probation, if any                                                                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 50% by promotion through seniority-cum-fitness, failing which by direct recruitment. 50% by direct recruitment through competitive written examinations examination.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                 | <p><b>Promotion:</b><br/>Laboratory Assistant with 5 years' regular service in the PB-1Rs. 5200 – 20200 with GP Rs.2400 (Pre-revised)</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                                                                                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**X. TECHNICAL/LABORATORY SERVICES**

**LABORATORY ASSISTANT**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>LABORATORY ASSISTANT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2  | Number of posts                                                                                                                                              | 6 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.2400/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6  | Age limit for direct recruits                                                                                                                                | Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <p><b>Essential:</b><br/>Bachelor's degree in Science or other relevant field from a recognized Institute/University;</p> <p style="text-align: center;"><b>OR</b></p> <p>Diploma in relevant field of Engineering/Technology from recognized Polytechnic/Institute;</p> <p style="text-align: center;"><b>OR</b></p> <p>ITI trade certificate possessing 10<sup>th</sup> standard with 5 years of work experience in relevant field.</p> <p><b>Desirable:</b><br/>Experience in Science Laboratories of Academic/Research institutions.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | -No-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | <p>50% by direct recruitment through competitive written examination</p> <p>50% by promotion through seniority-cum-fitness</p>                                                                                                                                                                                                                                                                                                                                                                                                               |
| 11 | In case of recruitment by promotion/deputation                                                                                                               | <b>Promotion:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

  
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|----|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | /absorption, grades from which promotion/deputation/absorption is to be made. | <p>Laboratory Attendant with 05 years of regular service in the PB-1 Rs. 5200 – 20200 with GP Rs.1800 (Pre-revised).</p> <p><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |
| 12 | Composition of Selection Committee & DPC                                      | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**X. TECHNICAL/LABORATORY SERVICES**

**LABORATORY ATTENDANT**

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                            |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>LABORATORY ATTENDANT</b>                                                                                                                                                                                                                                                                |
| 2  | Number of posts                                                                                                                                              | 06 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                  |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                  |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                     |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                                                                                                             |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                         |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>10 <sup>th</sup> standard (with science as one of the subjects) from a recognized School/Board;<br><b>OR</b><br>ITI Trade certificate in relevant field.<br><br><b>Desirable:</b><br>12 <sup>th</sup> standard in science subject from a recognized Board/University. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                             |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                             |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                                         |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made.                                 | Not applicable                                                                                                                                                                                                                                                                             |

  
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| 12 | Composition of Selection Committee | As per Appendix I |
|----|------------------------------------|-------------------|

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## XI. ISOLATED POSTS

### INTERNAL AUDIT OFFICER

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                              |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>INTERNAL AUDIT OFFICER</b>                                                                                                                                                                                                                                                                                                                                |
| 2  | Number of posts                                                                                                                                              | 1 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                     |
| 3  | Classification                                                                                                                                               | Group 'A'                                                                                                                                                                                                                                                                                                                                                    |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.15600-39100 (GP Rs.7600/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                      |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                                                                                                                                                                               |
| 6  | Age limit for direct recruits                                                                                                                                | Not applicable                                                                                                                                                                                                                                                                                                                                               |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | Not applicable                                                                                                                                                                                                                                                                                                                                               |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                                                                                                                                                                               |
| 9  | Period of Probation, if any                                                                                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                               |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | On deputation                                                                                                                                                                                                                                                                                                                                                |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/ deputation/absorption is to be made.                                | <b>Deputation</b><br>Officers belonging to Audit and/or Accounts Services or other similar services in a Central/State Government organisation or Autonomous body, holding analogous posts on regular basis;<br><br>OR<br>with 5 years' regular service in the PB-3 Rs.15600-39100 GP Rs.6600 (Pre-revised), preferably possessing the qualification such as |



|    |                                                                                |                                                                                                                                                                                                                                                                                                                                                                                |
|----|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                                                | <p>CA/CMA/M.Com/MBA (Finance);<br/>OR<br/>with 8 years' regular service in the PB-3<br/>Rs.15600–39100 GP Rs.5400 (Pre-revised),<br/>preferably possessing the qualification such as<br/>CA/CMA/M.Com/MBA (Finance)</p> <p>(The maximum age limit for appointment by<br/>deputation shall be not exceeding 58 years as on the<br/>closing date of receipt of applications)</p> |
| 12 | If a Departmental<br>Promotion Committee<br>exists, what is its<br>composition | Not applicable.                                                                                                                                                                                                                                                                                                                                                                |

  
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# CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES

## XII. GUEST HOUSE/HOSTEL/CANTEEN SERVICES

### COOK

|    |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>COOK</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2  | Number of posts                                                                                                                                              | 3 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.1900/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                                                                                                                                                                                                                                |
| 5  | Whether selection post or non-selection post                                                                                                                 | Non-selection, in case of promotion                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                                                                                                                                                                                           |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <p><b>Essential:</b><br/>Class 10<sup>th</sup> from a recognized School/Board;<br/>2 years' experience in cooking/catering services in educational institutions/guest houses, Reputed Hotels, Restaurants and similar Organizations.</p> <p><b>Desirable:</b><br/>ITI Trade Certificate in Bakery &amp; Confectionery (One year duration).<br/>Experience in preparation of vegetarian and non-vegetarian food items both of South Indian / North Indian cuisine and continental.</p> |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | <p><b>Age:</b> No<br/><b>Qualification:</b> Yes</p>                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | <p>50% by direct recruitment through competitive written examination and trade test.<br/>50% by promotion through seniority-cum-fitness and qualifying trade test, failing which by direct recruitment.</p>                                                                                                                                                                                                                                                                           |



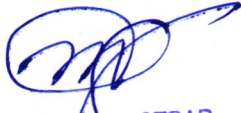
|    |                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made. | <b>Promotion:</b><br>Kitchen Attendant with 3 years' regular service in PB-1 Rs.5200 – 20200 with GP Rs. 1800 (pre-revised).<br><b>Note :</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service. |
| 12 | Composition of Selection Committee & DPC                                                                                     | As per Appendix I & II                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**XII. GUEST HOUSE/HOSTEL/CANTEEN SERVICES**

**ATTENDANT (KITCHEN)**

|    |                                                                                                                                                               |                                                                                                                                                                                                                                                                               |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                              | <b>KITCHEN ATTENDANT</b>                                                                                                                                                                                                                                                      |
| 2  | Number of posts                                                                                                                                               | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                                                                                      |
| 3  | Classification                                                                                                                                                | Group 'C'                                                                                                                                                                                                                                                                     |
| 4  | Scale of Pay                                                                                                                                                  | Pay Scale Rs.5200-20200 (GP Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                                                                                        |
| 5  | Whether selection post or non-selection post                                                                                                                  | Not applicable                                                                                                                                                                                                                                                                |
| 6  | Age limit for direct recruits                                                                                                                                 | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                                                                                            |
| 7  | Educational and other qualifications required for direct recruits                                                                                             | <b>Essential:</b><br>10 <sup>th</sup> pass from any State/Central School/ Board<br><br>OR<br>ITI Trade Certificate in the relevant area.<br>2 years' experience in cooking/ catering services in a canteen / reputed hotel/guest houses of reputed organisations/ University. |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                 | Not applicable                                                                                                                                                                                                                                                                |
| 9  | Period of Probation, if any                                                                                                                                   | Two years, for direct recruits                                                                                                                                                                                                                                                |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination                                                                                                                                                                                                            |
| 11 | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made.                                   | Not applicable                                                                                                                                                                                                                                                                |
| 12 | Composition of Selection Committee                                                                                                                            | As per Appendix I                                                                                                                                                                                                                                                             |

  
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**CENTRAL UNIVERSITY OF KARNATAKA CADRE RECRUITMENT RULES**  
**XII. GUEST HOUSE/HOSTEL/CANTEEN SERVICES**

**HOSTEL ATTENDANT**

|    |                                                                                                                                                              |                                                                                                                                                                                                           |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Name of the post                                                                                                                                             | <b>HOSTEL ATTENDANT</b>                                                                                                                                                                                   |
| 2  | Number of posts                                                                                                                                              | 2 (2018)<br>(Subject to variation dependent on workload)                                                                                                                                                  |
| 3  | Classification                                                                                                                                               | Group 'C'                                                                                                                                                                                                 |
| 4  | Scale of Pay                                                                                                                                                 | Pay Scale Rs.5200-20200 (GP Rs.1800/-) as per 6 <sup>th</sup> CPC and subject to revision as per UGC/MHRD/GoI norms from time to time.                                                                    |
| 5  | Whether selection post or non-selection post                                                                                                                 | Not applicable                                                                                                                                                                                            |
| 6  | Age limit for direct recruits                                                                                                                                | Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)                                                                        |
| 7  | Educational and other qualifications required for direct recruits                                                                                            | <b>Essential:</b><br>10 <sup>th</sup> pass from any State/Central School/Board<br><br>OR<br>ITI pass.<br><b>Desirable :</b><br>At least Two years' of experience a hostel/canteen/Hotel/guest house etc., |
| 8  | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees                                                | Not applicable                                                                                                                                                                                            |
| 9  | Period of Probation, if any                                                                                                                                  | Two years, for direct recruits                                                                                                                                                                            |
| 10 | Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods | 100% by direct recruitment through competitive written examination                                                                                                                                        |
| 11 | In case of recruitment by promotion/deputation /absorption, grades from which promotion/deputation/absorption is to be made.                                 | Not applicable                                                                                                                                                                                            |
| 12 | Composition of Selection Committee                                                                                                                           | As per Appendix I                                                                                                                                                                                         |

  
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## COMPOSITION OF THE SELECTION COMMITTEES

### I. GROUP 'A' & B' POSTS (OTHER THAN STATUTORY POSITIONS)

- |                                                                                                                                                                      |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 1. Vice-Chancellor /Pro Vice Chancellor *                                                                                                                            | - Chairman         |
| (* in the absence of Vice Chancellor) or<br>nominee of the Vice Chancellor                                                                                           |                    |
| 2. Two members from amongst the members<br>of the Executive Council                                                                                                  | - Member           |
| 3. Two Experts not in service of this university<br>to be nominated by the Vice Chancellor                                                                           | - Member           |
| 4. One member who is a woman, a SC/ST category/Differently abled<br>categories and One Minority member to be co-opted if he/she is not in the<br>selection committee |                    |
| (in case the candidates appearing belong to any of the above category)                                                                                               | - Member           |
| 5. The Head of the Department concerned                                                                                                                              | - Member           |
| 6. Registrar                                                                                                                                                         | - Member-Secretary |

### II. GROUP 'C' POSTS

- |                                                                                                                                                                                                                                                      |                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. Dean (any School of Studies) to be nominated<br>by the Vice-Chancellor                                                                                                                                                                            | - Chairman        |
| 2. One member of the Executive Council to be<br>nominated by the Executive Council                                                                                                                                                                   | - Member          |
| 3. Two members of the teaching staff of the<br>University to be nominated by the<br>Vice-Chancellor                                                                                                                                                  | - Members         |
| 4. One expert not in service of this University,<br>to be nominated by the Vice- Chancellor                                                                                                                                                          | - Member          |
| 5. One member who is a woman, a SC/ST category/ Differently<br>abled categories and one minority member to be co-opted -<br>if he/she is not in the Selection<br>Committee (in case the candidates appearing<br>belong to any of the above category) | - Member          |
| 6. Head of the Department concerned                                                                                                                                                                                                                  | - Member-Convener |
| 7. Registrar/*Deputy Registrar (*in the absence of<br>Registrar to be nominated by the Vice-Chancellor)                                                                                                                                              |                   |

  
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## COMPOSITION OF THE DEPARTMENTAL PROMOTION COMMITTEES

## SCHEDULE-1 Group-'C'

The constitution of the Departmental Promotion Committee for promotion to non-teaching posts with the maximum grade pay of Rs. 2,800/- (or the equivalent slab in the revised scale) or below be as follows:

- |                                                                                                                                                                                                                                                                                                                                                                           |    |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------|
| a) Registrar                                                                                                                                                                                                                                                                                                                                                              | -- | Chairman         |
| b) Dean of School or Head of the Section concerned                                                                                                                                                                                                                                                                                                                        | -- | Member           |
| c) Two persons who are not in the service of the University to be nominated by the Vice Chancellor, one of whom shall be SC/ST category/ Differently abled categories, a woman and a minority community person in case any of the candidate appearing for the posts belong to such categories and such representation is already not made by virtue of the other members. | -- | Member           |
| d) Deputy Registrar (Administration)                                                                                                                                                                                                                                                                                                                                      | -- | Member-Secretary |

  
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## SCHEDULE-II (GROUP 'A' & B')

### GROUP B

The constitution of the Departmental Promotion Committee for promotion to non-teaching posts not exceeding the grade pay of Rs. 4,800/- (or the equivalent slab in the revised scale) or below be as follows:

- |      |                                                                                                                                                                                                                                                                                                                                                                         |    |                  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------|
| i.   | Pro Vice-Chancellor<br>(or senior most Dean in case PVC is not available)                                                                                                                                                                                                                                                                                               | -- | Chairman         |
| ii.  | Two members of the Executive Council of whom at least one in the service of the University to be nominated by the Vice-Chancellor                                                                                                                                                                                                                                       | -- | Member           |
| iii. | Head of the Department/Section concerned                                                                                                                                                                                                                                                                                                                                | -- | Member           |
| iv.  | Two persons who are not in the service of the University to be nominated by the Vice-Chancellor, one of whom shall be SC/ST category/ Differently abled categories, a woman and a minority community person in case any of the candidates appearing for the posts belong to such categories and such representation is already not made by virtue of the other members. | -- | Member           |
| v.   | Registrar                                                                                                                                                                                                                                                                                                                                                               | -- | Member Secretary |

  
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## GROUP A

The constitution of the Departmental Promotion Committee for promotion to non-teaching posts exceeding the grade pay of Rs. 4,800/- (or the equivalent slab in the revised scale) or below be as follows:

- |                                                                                                                                                                                                                                                                                                                                                             |    |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------|
| a) Vice-Chancellor<br>(or PVC in case VC is not available)                                                                                                                                                                                                                                                                                                  | -- | Chairman         |
| b) Two members of the Executive Council of whom<br>at least one in the service of the University to be<br>nominated by the Vice-Chancellor                                                                                                                                                                                                                  | -- | Member           |
| c) Head of the Department/Section concerned                                                                                                                                                                                                                                                                                                                 | -- | Member           |
| d) Two persons who are not in the service of the<br>University to be nominated by the Vice Chancellor,<br>one of whom shall be SC/ST category, a woman and<br>a minority community person in case any of the candidates<br>appearing for the posts belong to such categories and such<br>representation is already not made by virtue of the other members. | -- | Member           |
| e) Registrar                                                                                                                                                                                                                                                                                                                                                | -- | Member Secretary |

  
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